

Public Document Pack

Bwrdd Gwasanaeth Cyhoeddus Powys Public Service Board

Meeting Venue
**Committee Room A - County Hall,
Llandrindod Wells, Powys**

Meeting Date
Thursday, 19 September 2019

Meeting Time
10.00 am

For further information please contact
steve.boyd@powys.gov.uk



County Hall
Llandrindod Wells
Powys
LD1 5LG

12 September 2019

AGENDA

1.	ATTENDANCE AND APOLOGIES	Chair
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To welcome attendees and receive any apologies.

2.	ANNUAL REPORT	Chair
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<https://en.powys.gov.uk/article/7509/Well-being-12-steps-progress>
<https://cy.powys.gov.uk/article/7553/Cynnydd-yn-y-12-cam-ar-Lesiant>

3.	DELIVERING TOWARDS 2040	
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3.1. Step 1 **Chair**

“Actively engage with residents, communities and key stakeholders to promote, shape and deliver our vision for 2040”

Confirm Chair as lead

3.2. Step 2 **Paul Funnell**

“Establish a simple and effective performance management framework to monitor progress in delivering the well-being steps and achieving the vision”

Step progress update
(Pages 5 - 6)

3.3. **Step 3** **Iwan Cray**

“Work with and influence others to improve our transport infrastructure, our existing transport links, and develop a sustainable integrated approach for planning and delivery.”

Step progress update

(Pages 7 - 10)

3.4. **Step 5** **Stuart Bourne**

“Develop a joint approach to community resilience by co-ordinating existing support and building the skills and capacity within communities helping them do to the things they can do for themselves”

Proposal for development

(Pages 11 - 14)

4.	BUILDING A HEALTHIER WALES	Stuart Bourne
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(Pages 15 - 18)

5.	POWYS PSB WELL-BEING PLANNING AND DELIVERY GROUP TERMS OF REFERENCE	Emma Palmer
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(Pages 19 - 22)

6.	ONE VOICE WALES REPRESENTATION	Chair
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To consider an email from Councillor Derrick Pugh, Trefeglwys Community Council, who has been nominated by Maldwyn Area Committee of One Voice Wales to be their representative on Powys Public Service Board should the PSB agree to have Town and Community Council representatives.

7.	PCC BUDGET POSITION	Ness Young
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8.	MINUTES AND MATTERS ARISING	Chair
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To approve the minutes of the previous meeting held 6th June 2019 and consider any matters arising.

(Pages 23 - 26)

9.	ANY OTHER BUSINESS	Chair
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To consider any matters of urgency as agreed in advance with the Chair.

10.	DATES OF FUTURE PSB MEETINGS	
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19th December 10.00 a.m. – Llandrindod Fire Station

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3.2

PSB meeting – 19 September 2019

Update paper on Step 2 – Performance Management Framework

P Funnell – 11/09/19

Introduction

Step 2 is being led by the Brecon Beacons National Park Authority where the main contact for the step is Julian Atkins, CEO. Unfortunately Julian has had to extend his apologies for the meeting. Attending are Paul Funnell, the Authority's Systems and Performance Manager, assisted by Sophie Godfrey, Evidence and Performance Officer.

Background

The objective for step 2 is to **establish a simple and effective performance management framework to monitor progress in delivering the well-being steps and achieving the vision.**

In order to deliver this the minimum deliverable is an agreed reporting format to a common template, allowing compilation and read-across of information. It would be desirable to establish a shared web-based system that organises the information and makes it widely accessible, including via web services, in order to allow it to be used in lots of different ways by a wide variety of people and organisations.

Those involved so far include:

- Julian Atkins CEO, BBNPA
- Paul Funnell Systems & Performance Manager, BBNPA
- Nicky Kelly Head of Performance, PTHB
- Amy Richmond Engagement, Planning & Performance Manager, MWWFARS
- Yvonne Owen-Newns Transformation Office Manager, PCC
- Emma Palmer Head of Strategy, Performance & Transformation Programmes, PCC

Progress report

There have been two meetings of the step to share information, agree actions and outline the general approach to the task.

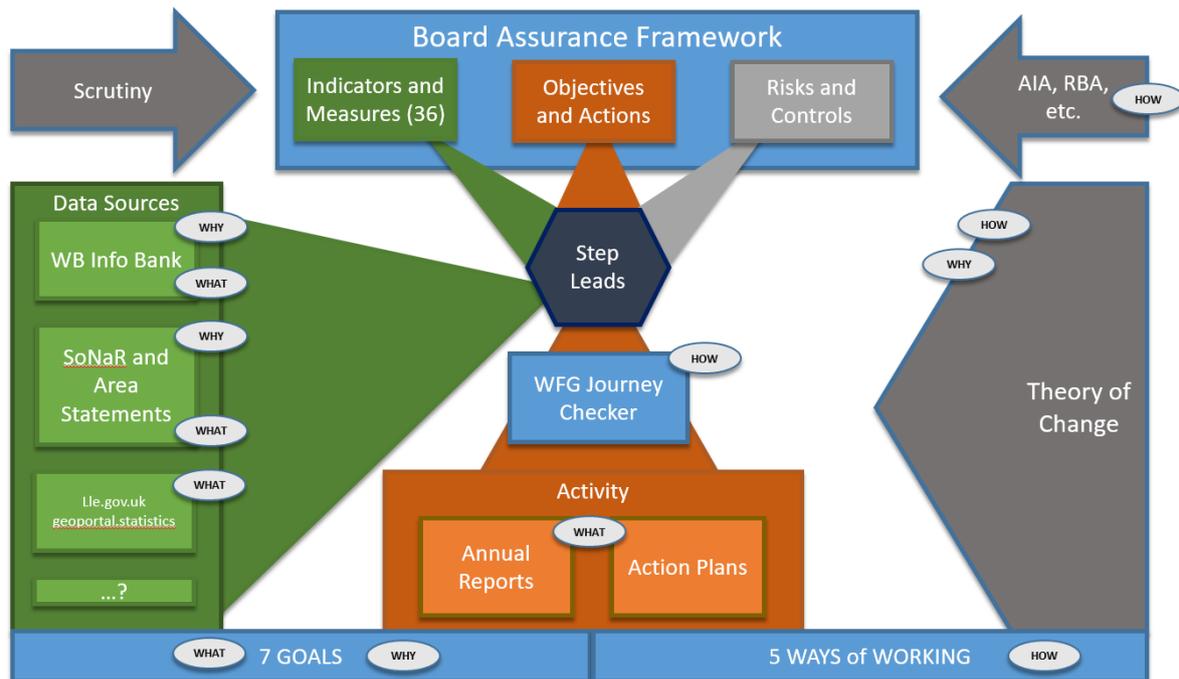
The **agreed actions** for this step to deliver are:

- Develop a Board Assurance Framework covering audit and performance internally
- Produce a Delivery Reporting tool for external audiences
- Provide Performance Management Reports to the PSB
- Agree a mechanism with the Regional Partnership Board to align performance reporting (esp. in relation to Steps 11 & 12)
- Secure resources to co-ordinate Performance Reporting across the 12 Steps
- Determine the preferred Reporting tools

The group has also agreed some **operating principles**:

- A presumption that final performance framework will not involve reporting or using personal data
- Both data and narrative are considered to be important in measuring overall performance and delivery against the Wellbeing Plan
- The aim is to keep the framework simple, with each step providing no more than 2-3 actions/indicators. A reporting mechanism such as Google docs could be used initially to report performance.

A schematic of the information hierarchy and flows has been produced:



Next steps and discussion points for the meeting

- Establish availability of administrative co-ordination resources and where the responsibility sits.
- Identify and resolve any technical barriers which are likely to cause difficulties with data sharing and presentation.
 - Seek commitment from all partners to overcome any technical barriers if a workable performance management framework is to be achieved.
- Make enquiries regarding performance reporting mechanisms linked to the RPB, especially in relation to Steps 11 & 12 and how work outside the RPB can be captured.
- Clarify proposed reporting timescales and lead-in times to identify any complications.
- Resolve any issues with performance reporting frequencies (is 6 months acceptable?) and risk reporting.

3.3



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<p>Step</p>	<p>Step 3 - Work with and influence others to improve our transport infrastructure, our existing transport links and develop a sustainable and integrated approach for planning and delivery.</p>
<p>PSB lead</p>	<p>Assistant Chief Fire Officer, Mid and West Wales Fire and Rescue Service, Iwan Cray.</p>
<p>Partners/stakeholders involved Interested parties identified during the engagement or who could help deliver?</p>	<p>Mid and West Wales Fire and Rescue Service, PAVO, Powys Teaching Health Board, Brecon Beacons National Park, Natural Resources Wales, Powys County Council, Dyfed Powys Police, Welsh Government, Powys Community Safety Partnership.</p>
<p>Scope of the step What needs to be done to deliver the step?</p>	<p>The Public Sector in Powys provides a lot of transport within the county and there are opportunities to improve the way we do this, potentially making better use of what we have, including community transport, and providing additional benefits to our communities.</p> <p>The PSB need to work collectively to make the case for Powys on the national and regional government for investment in transport including the provision of electric charging points and refuelling points for emerging fuels.</p>
<p>Where are we now? Current position, knowledge, information</p>	<p>Four meetings of the Step 3, Transport Infrastructure group have been held, with a further meeting scheduled to take place on the 13 September. The Group have established that there needs to be a commitment to understanding each other's day to day and strategic challenges, with reaching agreement on where we can help each other, avoid duplication and share data etc. Possibly step into a "place of mutual aid?".</p> <p>Discussions have taken place with regards to what needs to be done to deliver the Step, which includes; reducing the number of road deaths and injuries, improving road structures, connecting people better, making Powys an easier place to get to and travel through, and increasing the number of electric charging points in Powys.</p> <p>The Step 3 Group is now looking at ways, as a collective between public, private and third sector partners to deliver holistic and long-term solutions for the people of Powys going forward to 2040. This can only be achieved by sharing</p>



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	<p>knowledge, data and resources to deliver workable solutions for the long term.</p> <p>At this early stage, the Step 3 Group is already looking to site electric charging points at locations that can be shared amongst Public Sector partners and members of the community. We are also seeking further clarity from Welsh Government on a revised road safety strategic direction to enable the Community Safety Partnership in Powys to work with others on common themes around road safety.</p> <p>One of the other main focusses going forward will be around Road Safety Awareness Campaigns and improving road engineering, however, Step 3 will widen the scope of the road infrastructure in Powys to include bus and train links and timetables etc.</p>
<p>Activity to date What has been done already?</p>	<p>Data on the Fire and Rescue Service’s statistics have been circulated to Step 3 partners and the Fire Service have also conducted a transport infrastructure questionnaire at the Cruz Cymru event which took place in June 2018, which has also been distributed to partners.</p> <p>The Group have also identified cross cutting themes or linkages with the other Steps in the Powys Well-being Plan. These include;</p> <p>Step 5 – Step 3 could potentially contribute to step 5 by helping the drivers of Powys to remain as safe and independent for as long as possible.</p> <p>Step 6 – Step 3 could also potentially improve step 6 in terms of improving bus and road networks to enable young people to reach employment locations and colleges.</p> <p>Step 7 – Electric charging points in Powys.</p> <p>Step 8 – Contribute to the environment strategy through the addition of charging points.</p>



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	<p>Step 9 – Step 3 could also contribute to step 10, but improving the road network, bus timetables, charging points for PEV vehicles etc.</p> <p>Step 10 – Step 3 could potentially contribute to step 10 by improving the transport infrastructure and accessibility to Powys, therefore encouraging inward investment and businesses remaining / relocating to Powys.</p> <p>Step 11 &12 – Step 3 could be able to contribute to steps 11 & 12 in terms of improving (or narrowing) social exclusion and isolation.</p> <p>The actions for the Group have been agreed and included in the Step 3 Delivery Plan.</p>
<p>Activity for coming 3 months What do you plan to do?</p>	<ul style="list-style-type: none"> • Sharing information on interventions and campaigns being undertaken by individual organisations through promotion on partner organisations’ websites. • Make enquiries about the What3Words app, with the hope of the PSB making a commitment to promoting the information and the use of the App. • Attempt to lobby Welsh Government with regards to the lack of transport services in Powys. • Invite representatives from Adult and Children Services to attend future meetings. • Make enquiries with the DVLA regarding the number of elderly drivers who have had their licences revoked and gather further information about the Fitness to Drive course. • Sustainability – Link with Step 7 and raise awareness in the PSB, that several partner organisations are looking at installing electric charging points in Powys – NRW, Powys Teaching Health Board, Powys County Council and Brecon Beacons National Park. Discuss the locations of the charging points and undertake a mapping exercise to identify locations, and access appropriate levels of grant funding and/or cost sharing arrangements. – Awaiting confirmation of



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	<p>replacement for Prys Davies to be able to progress this action.</p> <ul style="list-style-type: none"> • Submit a request to the PSB to provide strategic direction to the Road Safety Partnership element of the CSP, in order to re-energise the work currently being undertaken, and also assist with providing influence regarding data and information sharing to allow successful planning for the RSP. • Potential requirement for the newly formed Welsh Government’s All Wales Road Safety Group to provide strategic direction and data sets to local RSPs. • Discuss and identify alternative methods of transport and different models of Community Transport in Powys. • Invite current transport providers to present to the group any future strategies that they are developing to ensure alignment of approach. • Report the outcome of the challenge to the dial a ride permits.
<p>Barriers Is something/someone getting in the way?</p>	<p>Regular attendance by partners to ensure a consistent approach in helping the Step to progress.</p> <p>Data sharing – Inconsistencies with the data being shared and readily available between partners has been raised as an issue.</p>

Date: 14 August 2019.

3.4



POWYS PUBLIC SERVICE BOARD

PSB WELL-BEING STEP 5 OPTIONS PAPER FOR DISCUSSION 19TH SEPTEMBER 2019

1. SUMMARY	
1.1	<p>This paper follows on from discussion at the 6th June Powys Public Service Board meeting. It sets out some options for the continuation of Well-being Step 5 (community resilience) following the loss of capacity to lead work in this area. PSB members are asked to read the paper ahead of the 19th September meeting and provide a view on the way forwards in relation to Step 5 as set out in this paper at the meeting.</p>
2. PROPOSAL	
2.1	<p>Introduction</p> <p>Well-being Step 5 aims to:</p> <p>“Develop a joint approach to community resilience by co-ordinating existing support and building the skills and capacity within communities helping them do the things they can do for themselves.”</p> <p>This paper has been written because of the loss of capacity to lead work on Step 5. This has created a situation where it is necessary for Powys PSB members to review and re-set the approach being taken to deliver this step. This paper looks at what has been achieved so far and describes some options going forwards. This is to act as a basis for discussion among PSB members, and to hopefully lead to an agreement about a way forward in respect of Step 5.</p>
2.2	<p>Progress to date</p> <p>The recent departure of key officers makes it difficult to get an accurate picture of work to date. The Step 5 lead is no longer in post, and there has been a changeover in officer support to the PSB itself. Key contacts are therefore unavailable for discussion. A search through the records failed to identify a 2019/20 delivery plan for this step, although two progress reports covering the periods Jul-Sept’18 and Oct-Dec’18 are available. In the Oct-Dec progress report the activities needed to deliver the step are listed as:</p> <ul style="list-style-type: none">• Agree the scope of Step 5 and ‘what success looks like’;• Identify areas of potential new activity needed to attain Step 5 and/or areas where improved collaboration between PSB partners’ activity could supports its attainment;• Agree the approach and mechanisms for developing and coordinating activity to achieve Step 5;



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	<ul style="list-style-type: none"> • Develop delivery plan to capture current/planned/new actions that support delivery of Step 5. <p>In terms of practical actions, there is reference to collecting the evidence of PSB partner activity and plans, and having begun initial discussions with PCC officers regarding potential linkage between PSB activity for Step 5 and the local authority's own 'Vision 2025' activity. Examples of what is described as "significant contributory activity" are also cited, including:</p> <ul style="list-style-type: none"> • Joint PCC/PAVO bid to ENRaW funding programme to provide support to PCC/community council Tri-towns Initiative; • Joint PTHB/PCC/PAVO activity to develop North Powys Well-being Programme, which will include community capacity building through adopting a community development approach to supporting individuals and communities to engage in the development of the programme and its delivery; • PAVO Annual Conference which had as its theme 'Resourceful Communities' and was aimed at strengthening partner/stakeholder knowledge around different aspects of community resilience. <p>There is also mention of a PSB partner workshop being arranged for January 2019 to help identify stakeholders, agree 'quick wins', and inform development of a delivery plan.</p> <p>In summary, there is definitely a record of some work having started in 2018/19 and action being taken to initially scope out what delivery of Step 5 would look like, as well as to define some practical goals. However, this does not appear to have progressed to the stage where a plan had been developed, or a clear direction of travel had been established. There is no evidence of an active task and finish or working group being in place to support the work or potentially provide leadership for Step 5 under current circumstances.</p>
2.3	<p>Options going forwards</p> <p>The following options are put forward for discussion in this paper:</p> <p>1. Suspend work on Step 5 The capacity of PSB partners to lead work is already committed across 11 other steps. Finding that there is spare capacity to lead Step 5 from within existing PSB member organisations is unlikely without negatively impacting on the other steps.</p> <p>2. Prioritise the 12 steps Taken together, the 12 steps set out in the Powys Well-being Plan represent a major transformational programme occurring across a whole host of structural, economic</p>



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	<p>and environmental issues. Attempting to drive forward all 12 steps simultaneously and expecting progress to be made equally is a big ask at the present time. Twelve months on from the Well-being Plan being agreed, the discussion about Step 5 represents a wider opportunity to reflect on progress across all steps and to focus on what is achievable. This may mean re-setting the timelines for some of the steps to allow energy and commitment to be focused on those areas where concrete progress is or can be made.</p> <p>3. Find a new Step 5 lead and carry on</p> <p>The two progress reports referred to earlier in this paper sketch out a plan of action. Each of the organisations represented on the PSB will have been asked to identify a named officer to support the work when the Well-being Plan was initially agreed and work on the 12 steps was put into operation. A participating officer from another PSB member organisation could be sought from this original list. However, the fact that there is no standing group with agreed deputy arrangements may make this difficult.</p> <p>4. Seek to re-align Step 5 with similar partnership activity</p> <p>There are at least two areas of work under the RPB which have links to community resilience. The Powys Social Value Forum is a forum of the RPB that seeks to consider new ways of delivering services, and has a particular commitment to social enterprise, co-production, co-operatives and user-led enterprises. The North Powys Wellbeing Programme is focused on developing new models of care based on wellbeing, early help and support, and joined up care. Both areas have a focus on helping communities to become more self-reliant and more resilient. There might be an opportunity to subsume some or all of the aspirations of Step 5 within these programmes – subject to RPB agreement. This would need to be formally discussed and agreed with the RPB.</p>
2.4	<p>Twelve months on from the implementation of the 12 well-being steps, it is apparent that some work had started in relation to Step 5. An attempt to scope out what delivery of the step could look like, what was already happening, and where there might be opportunities to align work had begun. It does not appear that work had got to the stage where there was an active work group or clear delivery plan however. Moving on from this, this paper includes a number of proposals to address the present issue with leadership capacity for Step 5. The proposals are to serve as the basis for discussion and a decision about how to respond to this issue.</p>

3. RECOMMENDATIONS

3.1	That the PSB DISCUSS the contents of this paper and reach agreement about next steps.
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POWYS PUBLIC SERVICE BOARD

CONTACT NAME	TELEPHONE	EMAIL
Stuart Bourne, Director of Public Health, Powys Teaching Health Board With input from: Nigel Brinn, Corporate Director, Economy & Environment, PCC. Bethan Ledger, Strategic Planning, Policy and Performance Manager (Transformation), PCC. Carl Cooper, Chief Executive PAVO.	01874 712725	stuart.bourne@wales.nhs.uk



POWYS PUBLIC SERVICE BOARD

BRIEFING PAPER: *BUILDING A HEALTHIER WALES* FOR INFORMATION 19TH SEPTEMBER 2019

1. SUMMARY	
1.1	This paper has been written to provide Powys Public Service Board members with a briefing in relation to emerging national work under the title <i>Building a Healthier Wales</i> (BaHW). It is important to know about this because there is a stated aim to use regional partnership arrangements – both PSBs and RPBs, to support implementation of a number of collective priorities under this workstream.
1.2	BaHW is an attempt to orchestrate coordinated action on five collective priorities for population wellbeing in Wales. The five priorities are: wider determinants, early years, healthy behaviours, clinical risk factors, and transformational change. Work is being led by a national BaHW Coordination Group which met for the first time in July 2019.
2. DETAILED BACKGROUND AND ASSESSMENT	
2.1	BaHW is described as a “proposal to galvanise action across public, private and voluntary sectors, based on evidence-based priorities to create a managed shift to prevention and transform health outcomes in Wales”. Its origins lie in policy work started by Public Health Wales which was subsequently shaped through discussion with Welsh Government during 2018/19. It is being seen as the prevention element of <i>A Healthier Wales - our plan for Health and Social Care</i> (available at: https://gweddiill.gov.wales/docs/dhss/publications/180608healthier-wales-mainen.pdf).
2.2	<p>BaHW contains five key priority areas for prevention that are claimed to have the greatest potential to transform health and well-being in Wales. These are:</p> <ol style="list-style-type: none"> 1. Tackling the wider determinants (good quality housing and good work); 2. Ensuring the best start in life (parenting programmes, schools as a setting for mental wellbeing and resilience, school readiness, smoking in pregnancy, maternal obesity); 3. Enabling healthy behaviours (smoking, healthy weight, physical activity); 4. Minimising the impact of clinical risk factors (high blood pressure, high blood sugar, overweight/obesity, high cholesterol); 5. Enabling transformational change (changing attitudes to wellbeing, guidance, measurement and tracking). <p>More detail about some of the five priority areas is given in a BaHW Executive Summary shown in Appendix 1.</p>
2.3	<p>Governance</p> <p>A national BaHW Coordination Group has been established under the chairmanship of Huw David, Leader of Bridgend County Borough Council, Health and Social Care</p>



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	Spokesperson, WLGA. A key purpose of this group is to develop a model to support regional partnerships across Wales to think about and engage with the five collective priorities, whilst also aligning all Wales mechanisms to support implementation. The BaHW Coordination Group proposes to do this largely through an engagement process with PSBs and RPBs to understand what support is required, what skills and support are available and how these will need to align. Much of this is currently being worked-up; the BaHW met for the first time in July and is currently developing its approach to engagement so there is no concrete detail available currently.
2.4	Funding Alongside providing advice and leadership on managing the shift towards prevention, it is anticipated that there will be additional funding of circa £10m to support partnerships to deliver against the collective priorities. At the time of writing, how this fund will operate and how funding will be made available is unclear.
2.5	Next steps Other than reporting what the five collective priorities are, there is very little practical detail that is available at this stage. The BaHW Coordination Group states that it intends to make initial presentations at forthcoming RPB chairs and PSB coordinators meetings, so this should provide an opportunity to find out more about what the expectations are and how any additional funding will be made available. The timing of when this will happen is unknown, although the BaHW Coordination Group is planning an internal strategy workshop in September so further detail should be available shortly. Further updates will be provided as and when information becomes available.

3. RECOMMENDATIONS

3.1	At this stage, PSB members are asked to NOTE the contents of this paper and to engage with whatever processes are put in place as BaHW develops.
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CONTACT NAME	TELEPHONE	EMAIL
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Building a Healthier Wales

Executive summary

1 Introduction

Whilst life expectancy has increased, we face increasing challenges in relation to how healthy we are as we get older and we continue to have intractable levels of health inequalities across different parts of Wales. Our legislative and policy context is unique. The *Well-being of Future Generations (Wales) Act*, the *Social Services and Well-being (Wales) Act*, *A Healthier Wales: our Plan for Health and Social Care* and *Prosperity for All: the national strategy*, provide us with a drive in time to transform our nation to one that is enabling the healthiest generations. They set out a health-in-all-policies and an all-policies-in-health approach that draws cross-Government and cross sector alignment to create a healthier and more sustainable Wales.

We know that the greatest impact on health is through optimising the wider determinants and no one sector can achieve this alone. A significant impact on health is also how in control we feel to make the healthy choices that lead to healthy behaviours. This requires the NHS and social care, other public bodies, academia and the independent and third sector to share assets and work collectively together, and with the public, in order to deliberately, proactively and systematically *build* a healthier Wales. This is now a fundamental requirement as we move into challenging times with the European Union transition process and its potential impact on the health, sustainability and resilience of our population in Wales.

2 Proposed priority areas

We know we are more likely to achieve transformation when we focus on a small number of collective priorities that resonate with us and, where we have knowledge of what works. The opportunity for us to build a healthier Wales through coordinated, focused and aligned efforts has the ability to transform the nation at a critical time. We have a great deal of collective knowledge and wisdom to transform health in Wales. The *Health and its Determinants* report (Burden of Disease), the Population Needs Assessments undertaken by Regional Partnership Boards (in accordance with the Social Services and Well-being Act) and the Health and Well-being Assessments and Plans produced by Public Services Boards (in accordance with the Well-being of Future Generations Act) all help to identify the current status of health in Wales – both at a local and population level. Similarly, the *Making a Difference* report. Drawing on this evidence, this document therefore proposes a number of evidence-based priority areas that will have the greatest impact on improving population health outcomes and the greatest return on investment for the public.

The priority areas that are proposed are:

1. Tackling the Wider Determinants

With a multi-agency focus on health and housing, and employability

2. Ensuring the Best Start in Life: Optimising our Early Years

3. Enabling Healthy Behaviours

With a multi-agency focus on reducing smoking prevalence, promoting a health weight and increasing physical activity.

4. Minimising the impact of Clinical Risk Factors

This has a specific focus for the NHS and social care with a focus on normalising blood pressure, blood glucose, body mass index (BMI) and cholesterol.

It is also acknowledged that this is a substantial transformational change for our staff across the NHS, social care and wider public services. We have therefore added a fifth priority area that underpins all of the priorities above, this focuses on the activities required to enable and support the transformational change that is required to achieve this shift.

5. Enabling Transformational Change

With a multi-agency focus on supporting the cultural, leadership and behaviour change required to deliver this shift in ways of working, delivery models and partnership working. This will include the provision of guidance, evidence-based interventions, support for our staff in the implementation and behaviour change and establishing a measurement and tracking framework.

As we continue the implementation of *A Healthier Wales*, there is an opportunity for us to radically change our approach with partners and align purposeful collective action with a social movement to transform population health outcomes in the form of a ***Building a Healthier Wales Coalition***.



Powys PSB Well-Being Planning and Delivery

Group

(WPDG)

Terms of Reference

DRAFT

Version Control

Version	Author	Summary of changes	Date
1.0	Bethan Ledger		19/09/2019

1.0 Purpose

The purpose of the Powys Well-being Planning and Delivery Group (WPDG) is to provide **collaborative, crosscutting** and **integrated** support to ensure the Powys Public Service Board (Powys PSB) fulfils its statutory requirements (see Appendix A). The group should provide an operational link between the PSB, the Step delivery leads and the operational delivery groups for the 12 steps.

2.0 Roles and responsibilities

The members of the group have the responsibility to:

- facilitate and foster effective relationships between colleagues and wider stakeholders to support effective Step delivery
- ensure delivery plans are moving forward including supporting delivery groups to address delivery blockers
- provide on-going support for the review and development of Step Delivery Plans.
- form a point of contact between Step Delivery groups
- address any actions identified for the group by the PSB
- appraise the PSB of any concerns and/or risks identified but the group
- review any feedback provided by the Future Generations Commissioner and any actions for the group identified by the PSB arising from such feedback.
- support the development of future Well-being assessments. This may include leading on themed sub-groups
- support updates to the Well-being plan
- take an active role within the group including positive and constructive contributions to meeting discussions and to create an environment in which the Step delivery and other action items can be openly discussed

3.0 Membership

The group should consist of an officer nominated by the Step lead for each Step. Each group member will provide a link between the PSB lead for their own organisation and the relevant delivery groups.

4.0 Meetings

- Meetings to be held every quarter with the date falling in the month following the PSB meeting.
- The meeting chair will rotate across members on an annual basis
- Secretariat support (minutes, agendas, room bookings) will be provided by Powys County Council.
- An agenda will be circulated at least one week prior to each meeting.
- The agenda will include:
Apologies; Minutes from last meeting; Review of previous actions; Date of next meeting; Any other business.
- Items for the agenda to be submitted to the secretariat 15 working days before the meeting.
- Minutes from the meeting will be shared with the PSB

5.0 Review

The purpose and membership of the group will reviewed on an annual basis.

Appendix A

The requirements of the PSB, which the Powys Well-being Planning Group will support are as follows:

- consult on the assessment of Well-being within Powys
- prepare and publish a local Well-being Assessment for Powys
- consult on the Powys Well-being Plan
- prepare and publish a local Well-being Plan for Powys
- review or amend the local Well-being Plan and to publish an amended local Well-being Plan where required
- consult on any amendment to the local Well-being Plan as required
- prepare and publish an annual report that sets out the Powys PSB's progress in meeting the local objectives
- review and report annually on progress to the public, Welsh Government, democratically elected members, and Powys PSB member organisations



POWYS PUBLIC SERVICE BOARD

MINUTES

6 June 2019 at 10.00

County Hall, Llandrindod Wells

1.	ATTENDANCE
	<p>In attendance:</p> <ul style="list-style-type: none"> • Councillor Rosemarie Harris (PCC) (In the Chair) • Stuart Bourne (PTHB) • Nigel Brinn (PCC) • Ifan Charles (Dyfed Powys Police) • Carl Cooper (PAVO) • Martin Cox (NRW) • Stephen Gray (BBNPA) • Vivienne Harpwood (PTHB) • Mydrian Harries (MWWFRS) • John Lloyd Jones (National Infrastructure Commission for Wales) • Emma Palmer (PCC) • Caroline Turner (PCC) <p>Supporting:</p> <ul style="list-style-type: none"> • Heather Delonnette (PCC) • Bethan Ledger (PCC) • Steve Boyd (PCC) • Jayne Bevan (PCC) for item 4
2.	WELCOME AND APOLOGIES
	<p>The Chair welcomed John Lloyd Jones, the Chair of the National Infrastructure Commission for Wales, Superintendent Ifan Charles representing Dyfed Powys Police and Mydrian Harries representing Mid and West Wales Fire and Rescue Service.</p> <p>Apologies for absence were received from County Councillor Rowland Rees Evans and Assistant Chief Fire Officer Iwan Cray (MWWFRS), Carol Shillabeer (PTHB), Chief Inspector Stuart Bell and Chief Inspector Jacqui Lovatt (Dyfed Powys Police, Alison Perry (Office of the Police and Crime Commissioner) and Julian Atkins (BBNPA).</p>



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	The Rev. Ian Charlesworth had been appointed Chair of PAVO and would be invited to future meetings.
3.	ANNUAL REPORT AND UPDATES
	<p>The annual report would take the form of a series of videos on each of the steps and the PSB had sight of the points that would be covered in the videos. PAVO advised that recent funding cuts had resulted in compulsory redundancies of roles that were leading the PSB work. Consequently, there is insufficient capacity to lead on steps within the Well Being Plan. PTHB offered to lead on Step 5 given the links with Steps 11 and 12 and it was agreed that PTHB and PCC would meet PAVO to see how best to progress it.</p> <p>The Annual report had to be published by 3 July. Step 7 may not be ready but this would not prevent the publication of the rest of the report. It did not require approval by each of the partners but should be reported to them for information and given prominent publicity.</p>
4.	DELIVERING TOWARDS 2040
	<p>PSB Reporting (Schema) This was deferred to the September meeting when Julian Atkins would be available to present.</p> <p>Carbon Positive Strategy The Welsh Government Energy Policy Team had written setting out a proposal to support the development of a carbon positive strategy sharing the costs proportionately between partners. PCC had confirmed their commitment, but a number of other partners needed to check their governance and procurement rules before committing to contributing to the costs. It was agreed that PCC would co-ordinate a collective response with partners asked to confirm their views by the end of June.</p> <p>Learning and Skills Jayne Bevan gave a presentation on PCC's approach to Learning and Skills highlighting the very successful annual careers festival and links with adult community learning and the Growing Mid Wales Partnership. The Council's Cabinet was committed to providing young people with the skills sets employers were looking for. It was suggested that links could be developed with the agencies providing training for health and with Black Mountain College and Jayne asked for details to be forwarded to her so they could be shared with young people.</p>



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5.	NATIONAL INFRASTRUCTURE COMMISSION FOR WALES
	<p>John Lloyd Jones, the Chair of the National Infrastructure Commission for Wales, outlined the role of the Commission. He explained that he and his fellow commissioners had been tasked by Welsh Government to identify Wales' future infrastructure needs for the next 5 - 30 years and to provide independent reports to inform the government's approach to building a strong, inclusive economy. The Commission was due to produce its first annual report in November. Mr Lloyd Jones identified rurality as the main issue affecting Powys from the challenge of delivering services in widely dispersed communities, to the impacts of meeting Welsh Government renewable energy targets on communities that may not directly benefit from them. He also noted that despite the issue of rurality, Powys had amongst the highest level of small business start-ups in Wales and that this was worth looking into to see what attracted them to the county.</p> <p>The Leader thanked Mr Lloyd Jones for his presentation and acknowledged the importance of infrastructure in maintaining viable and dynamic rural communities.</p>
6.	ENGAGEMENT WITH TOWN AND COMMUNITY COUNCILS
	<p>PSB considered ways in which to engage with Town and Community Councils, particularly the 5 Town Councils required by the Well-being of Future Generations (Wales) Act to take all reasonable steps towards meeting local objectives including the local well-being plan. It was agreed to arrange a meeting with Town and Community Councils following the PSB meeting scheduled for September with PCC Taking the lead in making the arrangements.</p>
7.	MINUTES
	<p>The minutes of the last meeting held on 28th March 2019 were agreed as a correct record.</p> <p>Publication of the Annual Report Emma Palmer agreed to discuss with the PCC Comms Team publicising the PSB Annual Report at the Royal Welsh Show and invite the Future Generations Commissioner.</p>



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8.	DATES OF FUTURE PSB MEETINGS
	<p>19th September – Brecon Beacons National Park offices, Brecon 19th December – Llandrindod Fire Station</p> <p>It may be necessary to move the 19th September meeting to Llandrindod Wells if representatives of Town and Community Councils were going to be invited.</p>
9.	FUTURE AGENDA ITEMS
	<p>Items for future meetings were noted. It was agreed to focus on two steps per meeting.</p> <p>The Leader noted that it was Heather Delonnette's last meeting before she left the council. She thanked Heather for all her work on behalf of the PSB and wished her well for the future.</p>

County Councillor Rosemarie Harris
Chair